

Iowa Department of Natural Resources
Natural Resource Commission

ITEM

19

DECISION

TOPIC

Public Participation Procedure

The Natural Resource Commission's approval is requested to adopt the attached procedure to implement 571 Iowa Administrative Code 1.5(2)(c), which governs meeting decorum by providing the Chairperson with the authority to facilitate public participation as necessary.

Attachment

Linda Hanson, Administrator
Management Services Division
June 14, 2007

Natural Resource Commission Public Participation Procedure

All interested citizens are encouraged to attend Natural Resource Commission meetings and offer public input at the designated time. Additional opportunities for public input are provided through rulemaking and public comment periods.

It is the intent of the Commission to provide adequate opportunity for citizens to offer public comment at its meetings while balancing the constraints of time and conducting official business. As a result, the Natural Resource Commission has adopted the following procedure to implement 571 Iowa Administrative Code 1.5(2)(c), which governs meeting decorum by providing the Chairperson with the authority to facilitate public participation as necessary.

1. Speakers must fill out a form, giving their name and address, in order to speak.
2. Speakers may speak at the scheduled public participation time or may request to speak when a particular item is being discussed. The Chairperson will call upon the person(s) to speak.
3. Speakers shall speak from the podium (if physically able), state their name and address, and shall speak to the subjects listed on the agenda or an issue related to the duties and responsibilities of the Commission.
4. Each speaker may have up to five minutes to speak. Speakers are to be constructive and concise. Public disturbances, outbursts, personal attacks, threats, or other disorderly conduct will not be tolerated.
5. The Chairperson reserves the right to establish limits to public input on any agenda item (i.e. if twenty people attend the meeting requesting to speak on one particular agenda item, the Chairperson has the authority to adjust the allotted time and the number of speakers).
6. Speakers are asked to provide written materials in advance of the Natural Resource Commission meeting. If the materials are presented at the time of the meeting, or after, they may or may not be considered.

Natural Resource Commission meetings are audio-recorded and become part of the public record for that meeting.